



## Directed Course Guidelines

A student, with the approval of his or her Academic Adviser and Dean, may register for a course not currently offered on the semester schedule, but which appears on the student's pathway. He or she may do so under very extreme circumstances – such as the student is in his or her final year of his or her academic program, and the course will not be scheduled during the remaining time at Galen. *Students are not allowed to do Courses by Directed Study if the intended courses will be offered in any subsequent semester prior to the end of their career at Galen.* In all cases, the student must seek the approval of his or her Dean to take a course by Directed Study.

A student may not take more than three such courses throughout his or her 4 year degree program, and only two as a student transferring into the third year of a 4 year program.